



Time to relax Folio



By: Yvanca van Welt

© 2023 Scrap and Coffee. All rights reserved. This project information may be created/constructed for personal use only. No part of this project information may be reproduced, distributed, or transmitted in any form or by any means, including photocopying, recording, or other electronic or mechanical methods, without the prior written permission of the publisher, except in the case of brief quotations embodied in critical reviews and certain other non-commercial uses permitted by copyright law. For permission requests, write to the publisher, via email at scrapandcoffee@gmail.com

Supply list

- Cardstock 80 lb 12"x 12" 1 package of 25 sheets
- Double sided tape 3/8" and 1/4"
- Wet glue like art glitter glue
- Acetate .007
- Patterned paper of your choice (I've used Stay Cozy by P13 paper)

OPTIONAL

- Magnets
- Tyvek

TOOLS

- Paper trimmer
- Score board / scoring stylus
- Bone folder
- Scissors
- Ruler
- Pencil
- Craft knife / utility knife
- Optional: envelope punch board

Basic Rules:

- Apply your tape or glue on the indented side (score line) unless specifically stated otherwise.
- Fold on your score line towards the bumpy side of the score line unless specifically stated otherwise.

Cutting guide

Base:

A: Cut 1 piece 7.25" x 11.75"

Align the 11.75" side along the top of your scoreboard and score at: 7.25" | 8.50"

B: Cut 1 piece 7.25" x 9"

Align the 9" side along the top of your scoreboard and score at: 7.25" | 8.50"

Apply tape on the **Bumpy** side for piece B

C: Cut 1 piece 7.25" x 8-3/8"

Align the 8-3/8" side along the top of your scoreboard and score at: 7.25" | 7-7/8"

Apply tape on the **Bumpy** side for piece C

D: Cut 1 piece 7.25" x 8-1/16"

Align the 8-1/16" side along the top of your scoreboard and score at: 7.25" turn piece 180° and score at 0.50"

E: Cut 2 pieces 7.25" x 7-15/16"

Align the 7-15/16" side along the top of your scoreboard and score at: 7.25" turn piece 180° and score at 0.50"

F: Cut 1 piece 7.25" x 8-3/16"

Align the 8-3/16" along the top of your scoreboard and score at: 7.25" turn piece 180° and score at 0.50"

G: Cut 1 piece 7.25" x 8-1/8"

Align the 8-1/8" side along the top of your scoreboard and score at: 7.25" | 7-5/8"

H: Cut 1 piece 7.25" x 7-7/8"

Align the 7-7/8" side along the top of your scoreboard and score at: 7.25" | 7-3/8"

Belly bands:

I: Cut 3 pieces 8.25" x 4.75"

Align the 8.25" side along the top of your scoreboard and score at: 0.50" | 7.75"

J: Is no longer existing...

Dividers:

I1 Cut 2 pieces 4.50" x 5.75"

Align the 4.50" side along the top of your scoreboard and score at: 0.50" flip piece and score at 4"

I2: Cut 1 piece 4.75" x 4.25"

Align the 4.75" side along the top of your scoreboard and score at: 0.50" flip piece and score at 4.25"

Pockets:**K:** Cut 1 piece 8-3/16" x 4.25"

Align the 8-3/16" side along the top of your scoreboard and score at:

0.50" turn piece 180°
and score at 0.50"
0.50"

Align the 4.25" side along the top of your scoreboard and score at:

L: Cut 2 pieces 8-3/16" x 4.75"

Align the 8-3/16" side along the top of your scoreboard and score at:

0.50" turn piece 180°
and score at 0.50"
0.50"

Align the 4.75" side along the top of your scoreboard and score at:

M: Cut 2 pieces 8-3/16" x 2.75"

Align the 8-3/16" side along the top of your scoreboard and score at:

0.50" turn piece 180°
and score at 0.50"
0.50"

Align the 2.75" side along the top of your scoreboard and score at:

Dividers:**K1:** Cut 1 piece 2.75" x 3"

Align the 2.75" side along the top of your scoreboard and score at:

0.50" flip piece and
score at 2.25"**M1:** Cut 1 piece 1.50" x 2.75"

Align the 2.75" side along the top of your scoreboard and score at:

0.50" flip piece and
score at 2.25"**M2:** Cut 2 pieces 1.50" x 2-5/8"Align the 2-5/8" side along the top of your scoreboard and score at:
score at 2-1/8"

0.50" flip piece and

Stacked bellyband:**N:** Cut 1 piece 1.25" x 5.50"

Align the 5.50" side along the top of your scoreboard and score at:

3/8" | 5-1/8"

N1: Cut 1 piece 1.75" x 5.50"

Align the 5.50" side along the top of your scoreboard and score at:

3/8" | 5-1/8"

Align the 1.75" side along the top of your scoreboard and score at:

0.50"

Closure pieces (for magnetized closure)

Cut 2 pieces: 7.25" x 1-1/8"

For 1 piece:

Align the 7.25" side along the top of your scoreboard and score at:
(for top section of folio)

4.25" | 4.75"

For the second piece:

Align the 7.25" side along the top of your scoreboard and score at:
(for bottom section of folio)

4.25" | 4-7/8"